

FORMAT INSTRUCTIONS

Title: The title of the paper should appear centered on the first page in 14 point **bold** Times font.

Author(s): The author name(s) should appear centered one space underneath the title in 12 point **bold** Times font.

Organization(s): The name of the business affiliation(s), mail stop, city, state, zip code, country if outside the USA, e-mail address, telephone number, and fax number, should follow, centered underneath the author(s) in 12 point non-boldface Times font. If there is more than one author, each author's information should be centered separately. The format for phone numbers is: +1 800 123-4567. Foreign authors should use a similar format, inserting their own country code after the "+".

Type Style and Type of Text: Text is to be formatted single space in 12 point Times font single column format. All paragraphs should be blocked (no indentation) with even right margins. There should be a blank line between paragraphs and between figure captions and text.

Document Size: The document will not be reduced in size prior to printing, but will be printed at 100% of the original size. Page size is 8 1/2 x 11 inches. Left and right margins must be 1.25 inches; top and bottom margins must be 1.00 inches. International authors: please ensure that your document conforms to American page size, not the A4 page size.

References: List and number all bibliographical references in order of citation at the end of the paper. When referring to them in the text, type the corresponding reference number in form, i.e. [1].

Footnotes: Footnotes should be collected at the end of the document.

Headers/Footers: Headers, footers, and page numbers may be included, but these will be overwritten with new information in the final published proceedings.